OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

OFFICE OF FEDERAL
PROCUREMENT POLICY

SEP 23 1977

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

Subject: Standard Form 37

Section 6(d)(5) of Public Law 93-400 requires that the
functions of the Administrator of the Office of Federal
Procurement Policy shall include "... establishing a system
for collecting, developing, and disseminating procurement
data which takes into account the needs of the Congress, the
executive branch, and the private sector ..." The Federal
Procurement Data System (FPDS) is being developed to
implement this provision of the law.

The FPDS was originally targeted for October 1, 1977; however,
delays have changed the start-up date to October 1, 1978.
Because of this delay we will not have consolidated executive
branch procurement data for FY 1978.

The General Services Administration currently collects
summary procurement data from most executive branch agencies
on Standard Form 37. Notably excluded is the Department of
Defense. With the addition of some product-related data in
summary form and with the addition of reports on DOD procure-
ments, the SF 37 consolidated output report could serve as
an interim data system for FY 1978.

Under the authority of P.L. 93-400 (Sec. 6(d)(5)), I am
therefore directing that all executive departments, agencies,
and establishments (including the Department of Defense)
report their procurements to GSA on SF 37, as modified by
GSA, to include for contracts in excess of $10,000, a break-
down of competitive and noncompetitive negotiated procure-
ments and to add data on procurement for supplies and
equipment, professional services, other non-personal
services, and transportation.

The General Services Administration is requested to implement
this directive through the Federal Procurement Regulations.

Lester A. Fettig
Administrator

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